

Introduction to State Procurement



Course Number: SP 001

Scheduled Sessions:

Cost Per Person: No Charge/Participating Agency, \$96/Non-Participating

Eligibility: Must pass 6 web-based courses prior to taking this class

Please note different start times:

Instructor: Boyd

Length: 9:30 am – 2:00 pm *
8:30 am - 12:30 pm

August 25, 2016*
August 31, 2016*
September 8, 2016
October 13, 2016

Location: Des Moines, Hoover Building Level A

Overview:

This half-day seminar is designed to prepare state employees to conduct procurement actions with an estimated value up to \$5,000. Participants must take and pass six web-based courses on legislative procurement code prior to registering for this seminar. These classes are available at DAS-Central Procurement Enterprise's training website. If you have any questions about how to get started taking the prerequisite courses please contact Michelle Boyd at (515) 725-2275 or Michelle.Boyd@iowa.gov.

After completing this seminar, you will be able to:

- Identify procurement rules of the road
- Detail the steps in the purchasing cycle
- Differentiate types and methods of procurement
- Describe ethical issues related to procurement